2022 年温州肯恩大学研究生申请操作指南

1. 本操作指南仅作为填写申请系统的总体参考，申请者应根据自身实际情况填写系统进行申请。

2. 本操作指南将持续更新。

第一步：申请者注册温州肯恩大学研究生申请系统（WKU Graduate Application System）并按提示填写相关信息。

- 注册（Username 请使用英文/拼音）

Welcome to the WKU Graduate Application System.

Here you will be able to pre-register, check your application status, receive admissions decision, etc. Anything we need to tell you about your application (such as important messages or materials you need to send us) will be shown here.

Please check here regularly and take action promptly when we ask you to.

PLEASE READ THE STATEMENT BELOW CAREFULLY BEFORE PRE-REGISTRATION

☐ I hereby certify that all the information provided by me in this application (or any other accompanying or required documents) is to the best of my knowledge, true and correct. I understand that the falsification, misrepresentation or omission of any facts in said documents will cause the rejection on the admission regardless of the timing or circumstances of discovery.

I have read and agreed to continue

- 开始申请。如用身份证进行申请，填写部分使用中文进行填写，提交材料（如需）请使用 PDF/JPEG/PNG 格式提交。
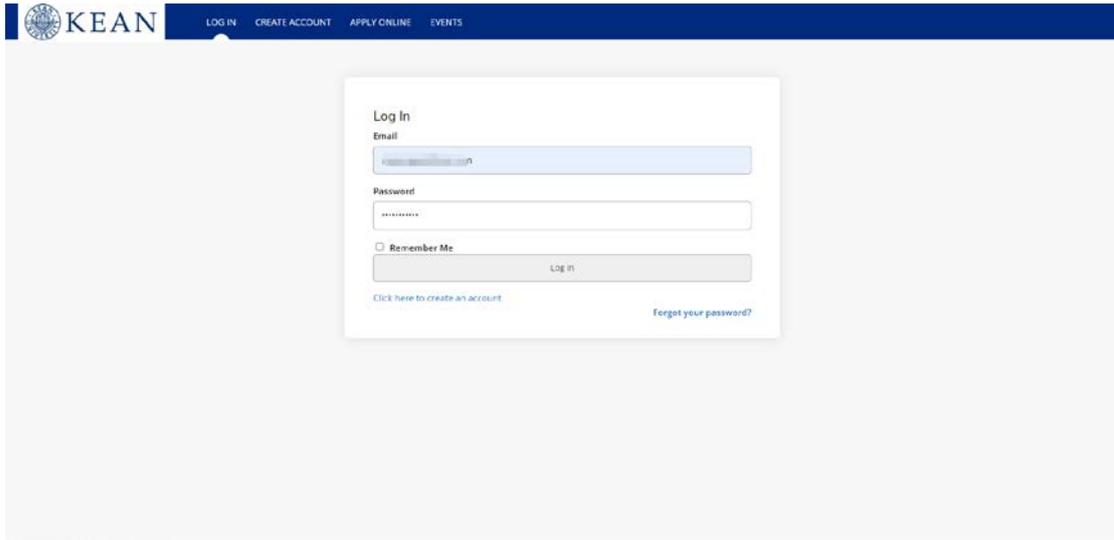
第二步：申请者通过美国肯恩大学线上申请系统（Kean University Online Application Portal）填写相关信息、提交相关材料、完成在线申请。
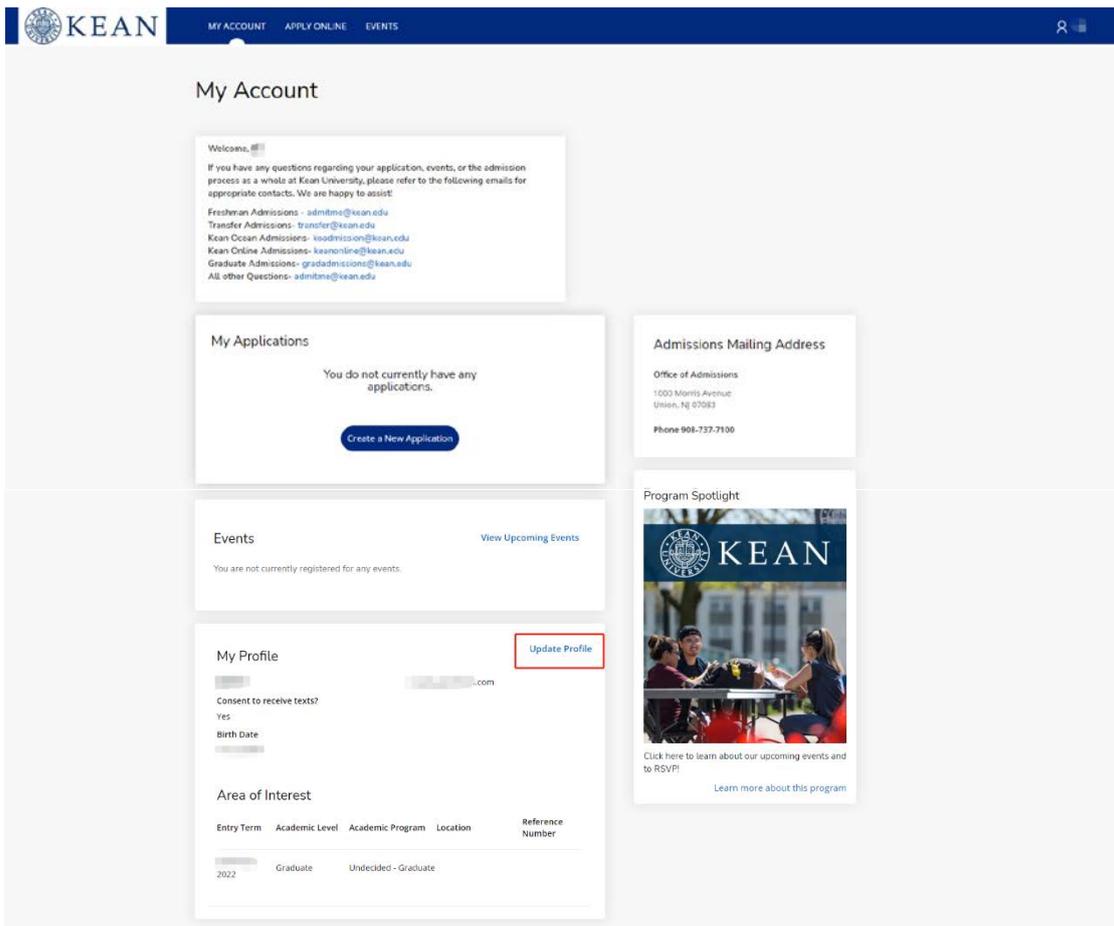
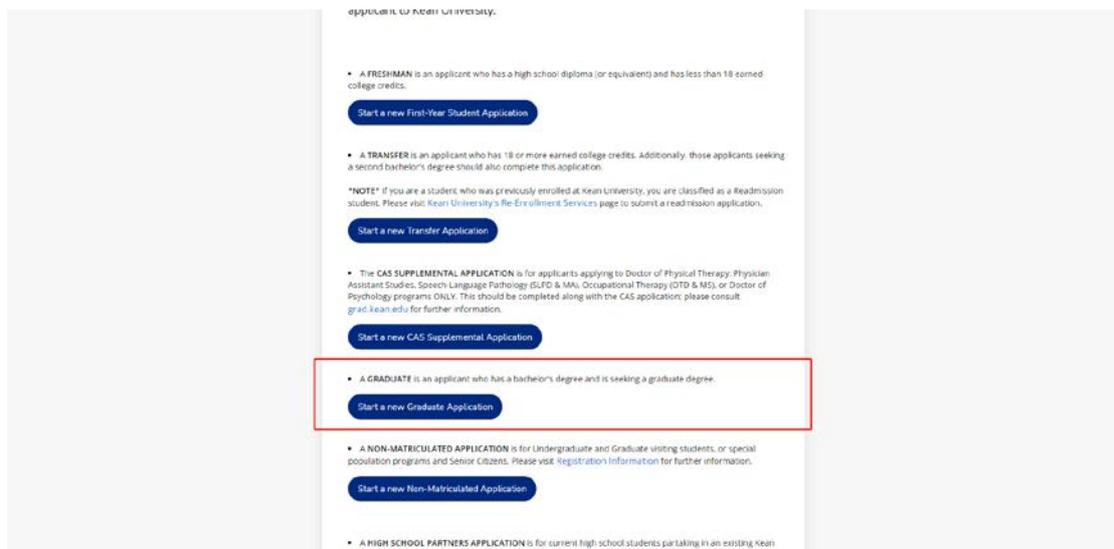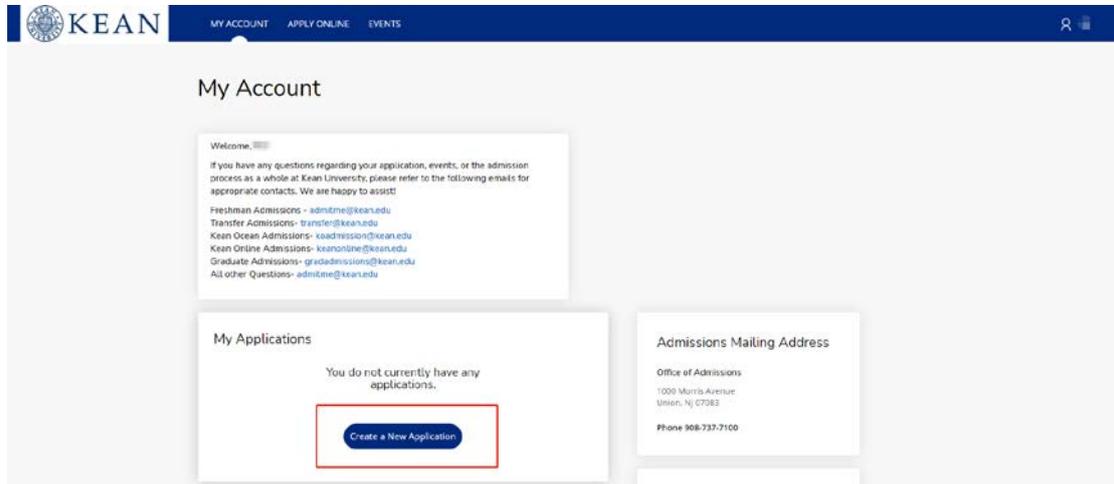- 点击美国肯恩大学线上申请系统（Kean University Online Application Portal）
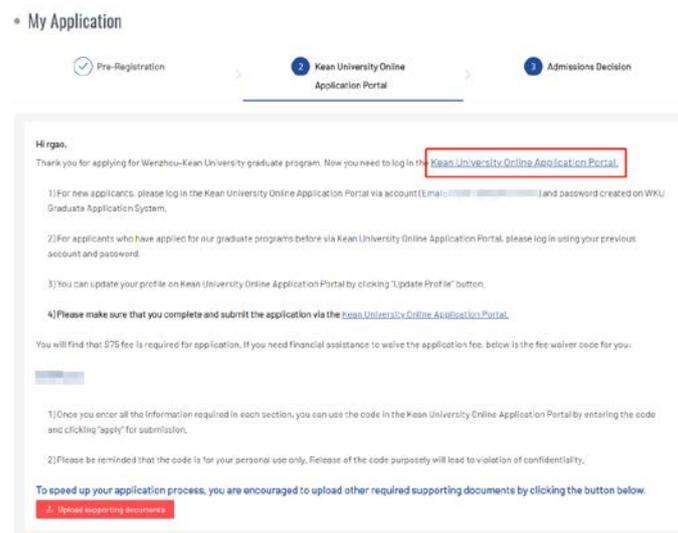
- 首次申请温肯研究生的申请者，请使用温肯研究生申请系统的邮箱及密码登录美肯申请系统；如往年已申请过美肯系统的，可使用往年的邮箱及密码登录。

- 下拉页面，点击"Update Profile"更新个人信息。请使用英文进行填写。

- 点击"Create a New Application" 开始申请。填写相关信
  息、提交相关材料、完成在线申请。

Online Application

Please select an area of interest. If the term and/or program is not listed below, this indicates that we are not currently accepting applications for that option at this time.
Also note that not all offerings listed below will be available on your application as Campus, Term, and Program offerings will vary based on your student type.

○ Fall 2022 - Undecided - Graduate

Start a New Opportunity Here   Next

- 在 "My Applications" 处，点击 Edit，开始填写相关的信息。

  每一步完成后都需要点击 "Save & Continue" 进行保存。
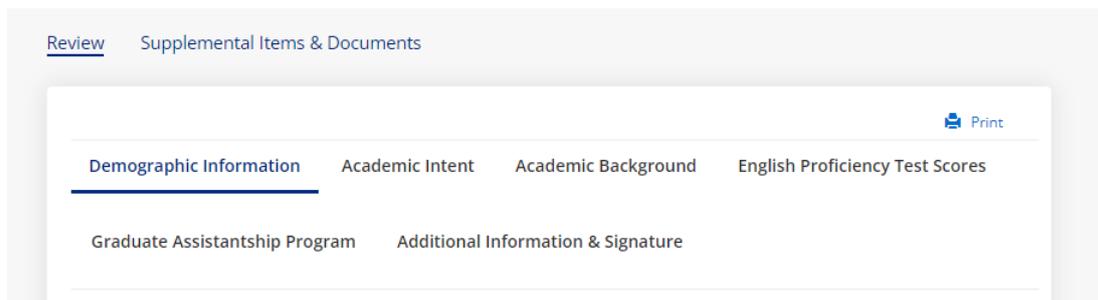
Demographic Information 部分

- Last name 和 First name 请使用拼音填写。

- "Address"和"Foreign Address Line"可以是同一个地址。

Permanent Address

☑ Check if address is outside of U.S. or Canada

Address *
Max length is 50 characters.

[████████ Beijiang city]

City *

[████]

State/Province

[⌄]

Zip/Postal Code

[ ]

Address (cont)

[ ]

Foreign Address Line 建议填写
Enter the 3rd line of the foreign address as it appears on the mailing label.

[███████████i]

Country

[China ⌄]

- 护照类型（What status or visa type do you hold?）一栏，若您没有美国签证，请勾选 I do not hold a U.S. non-immigrant Visa；若您有美国签证，请如实填写。

Contact

Email Address *

[REDACTED]

Mobile Phone *

Please enter your 10 digit mobile number. No dashes (xxxxxxxxxx).

0000000000

Home Phone

Please enter your 10 digit phone number. No dashes (xxxxxxxxxx).

0000000000

☑ Do you wish to receive notifications from Kean via text message?

You can find out about upcoming events, Instagram Live sessions, and more from Kean? You can always choose to opt-out whenever you'd like.

Citizenship Information

Citizenship Status *

Non-Citizen

Are You a Resident of New Jersey? *

A New Jersey resident is defined as a person living in the state for one year prior to the start of the semester. Students who hold temporary visas to the United States are considered to be New Jersey non-residents. Qualified non-residents may be eligible for the in-state tuition rate under the Dream Act. The University reserves the right to require a student to prove New Jersey residency for any given semester.

No

What status or visa type do you hold? *

NJ DREAMers are eligible for the in-state tuition rate. Students who hold temporary visas to the United States are considered non-residents of NJ and will be charged out-of- state tuition.

I do not hold a U.S. non-immigrant Visa

Country of Citizenship *

China

Country of Birth

If accepted, will you be requesting a Certificate of Eligibility (I-20) for a student visa?

No

First Language

Academic Intent 部分

- 请再次确认所申请的专业带有"Kean Wenzhou"。

Review   Supplemental Items & Documents

🖶 Print

Demographic Information   **Academic Intent**   Academic Background   English Proficiency Test Scores

Graduate Assistantship Program   Additional Information & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Academic Intentions:

Anticipated Entry Term: *

Not all programs offer admission for every term. If the term and/or program is not listed below, admission is not currently being offered for that term/program.

| Fall 2022 | ⌄ |

Academic Program: *   专业要选择带有Wenzhou的

| Educational Administration-School Business Administrator (M.A.) - Wenzhou | ⌄ |

Are you applying in association with the Kean Educational Affiliation Network?

Click here to learn more about the Kean Educational Affiliation Network and to learn if your employer or a association you are a member of is an eligible partner. If you do not see your organization/institution listed, please select "Other" and include the name in the following field.

| | ⌄ |

Application Cohort   **Course Load**

Please select from the drop down if you are a member of | | ⌄ |
any of the following applicant cohorts. Please note,
answering this question has no impact on your
application and is solely used for tracking purposes.

| | ⌄ |

(Previous Page)   (Save Application)   (Save & Continue)

<u>Academic Background 部分</u>

- 如您无法在院校列表中找到您的学校，且 State/Province 只有
  Anhui,则需要点击"School Not Found",输入您的院校英文名称
  以及学位相关信息，并点击"Save & Continue"进行保存。

- 所有步骤都填写完成后，请点击"Submit Application"提交申请。其中 75 美元的申请费可以通过温肯研究生系统发送的代码进行减免。

Supplemental Items & Documents 部分

- 提交申请之后，请在"Supplemental Items & Documents"上传相应的材料，完成申请。
- 其中，CV\PS 可以通过申请系统自行上传。
- 非美国高校毕业的学生的成绩单和学位需要做 NACES 认证（https://www.naces.org），比如 International Education Evaluation（IEE）或 World Education Services（WES）等认证（需选择 course-by-course 认证）。
- 推荐信请填写相关推荐人的信息及邮箱地址，由推荐人进行填写。请在提交 CV 和 PS 之后点击推荐信操作按钮。

所有材料都提交完成之后，系统上该申请的状态会变为"Completed"，显示此申请完成，将进入审核阶段。

My Applications		Create a New Application
APPLICATION	STATUS	ACTION
Fall 2022 - Educational Administration-School Business Administrator (M.A.) - Wenzhou	Completed	View

第三步：关注温州肯恩大学研究生申请系统内有关申请进展及录取结果的相关事宜。

- 为加快申请进度，申请者在将材料上传至美国肯恩大学申请系统后，可将材料的电子版复印件上传至温州肯恩大学研究生申请系统。

美肯研究生申请系统常见问答

Q：2022 年秋季入学的 8 个研究生专业，在美国肯恩大学申请系统

（Kean University Online Application Portal）中对应的专业

名称是什么？

A：

研究生专业	美国肯恩大学申请系统对应专业名称
教育领导学（教育学专业博士） Doctor of Educational Leadership (Ed.D.)	Doctor of Educational Leadership (Ed.D.) - Wenzhou
生物技术科学（理学硕士） Biotechnology Science (M.S.)	Biotechnology Science (M.S.) -Kean Wenzhou
计算机信息系统（理学硕士） Computer Information Systems (M.S.)	Computer Information Systems (M.S.) - Wenzhou
国际英语教学（文学硕士） Instruction and Curriculum (M.A.)	Instruction and Curriculum - Teaching English as a Second Language (M.A.) - Kean Wenzhou
国际工商管理（工商管理硕士） Global Management (M.B.A.)	Business Administration - Global Management (M.B.A.) - Wenzhou
建筑学（建筑学硕士） Architecture (M.Arch.)	Architecture (M.Arch.) - Wenzhou
教育管理（文学硕士） Educational Administration (M.A.)	Educational Administration (M.A.) - Wenzhou
心理学（文学硕士） Psychology (M.A.)	Psychology (M.A.) - Wenzhou

Q：申请系统中的固定地址（Permanent Address）一栏应如何填写？

A：

1. 固定地址在除美国和加拿大以外的其他国家和地区的，勾选 Check if address is outside of U.S. or Canada。

2. 固定地址在除美国和加拿大以外的其他国家和地区的，无需填写 State/Province 及 Zip/Postal Code。

Q：若非美国公民，申请系统中的公民信息（Citizenship Information）一栏应如何填写？

A：

1. 公民身份（Citizenship status）一栏，请勾选 Non-Citizen，或按实际情况填写。

2. 护照类型（What status or visa type do you hold?）一栏，若您没有美国签证，请勾选 I do not hold a U.S. non-immigrant Visa；若您有美国签证，请如实填写。

3. 是否需要学生签证（If accepted, will you be requesting a Certificate of Eligibility (I-20) for a student visa?）一栏，请勾选 No。

Q：Academic Intent 中的专业需要选择 Wenzhou Option 吗？

A：如已经在前一步选择专业，请在 Academic Intent 再次确认，选择专业带有 Wenzhou Option。
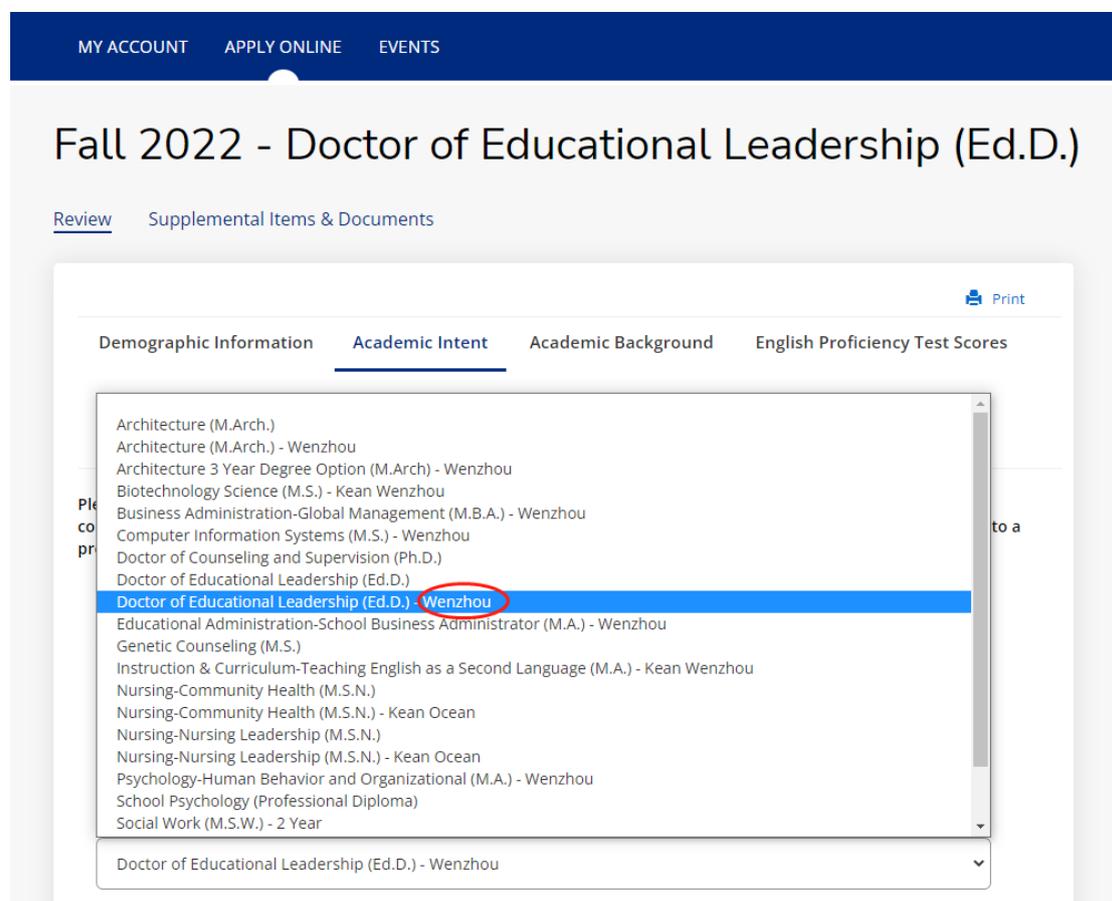
Q：申请系统中教育背景（Academic Background）中学院/大学信息（College/University Information）一栏，若所就读学校不在系统列表，应如何填写？

A：手动输入学校英文名称及相关信息。

Q：申请系统中，研究生助学金（Graduate Assistantship Program）一栏的说明中写的是 Kean University Graduate

Assistantship，是否应该申请？申请成功后，是服务于美国肯恩大学还是温州肯恩大学？

A：学生如有意向申请温州肯恩大学研究生助学金，可在该栏勾选Yes。温州肯恩大学研究生助学金实际申请要求以后续温州肯恩大学发布的公告为准。助学金获得者将在温州肯恩大学教学相关部门、学院提供教学服务；或在教学科研相关部门、学院提供科研服务。

Q: 申请系统中支撑材料（Supplemental Items & Documents）一栏，学校成绩单如何发送？

A：美国高校毕业的学生，可通过学校教务系统发送成绩单至美国肯恩大学研究生招生办公室；美国肯恩大学毕业的学生，无需发送成绩单。此外，非美国高校毕业的学生，需做 NACES 认证（https://www.naces.org），可选择其中的 World Education Services（WES）认证（需选择 course-by-course 认证）。认证后由该机构将认证结果发送至美国肯恩大学研究生招生办公室。请于申请截止日期前完成。可参考的美国肯恩大学相关网页链接如下：https://www.kean.edu/offices/admissions/international-applicants（见该页面最后部分 Graduate International Applicants）。

Q: 申请系统中支撑材料（Supplemental Items & Documents）一栏，无需语言成绩的证明如何发送？

A：可将证明发送至美国肯恩大学研究生招生办公室

（gradadmissions@kean.edu）。具体操作请参考美国肯恩大学官网

TOEFL/IELTS/Duolingo Waiver Policy 相关内容，网页链接如下：

https://www.kean.edu/offices/admissions/international-

applicants（见该页面最后部分 Graduate International

Applicants）。