



**WENZHOU-KEAN UNIVERSITY**  
*International Office*

**Extension Request Application**  
Study Abroad at Kean University. Union NJ  
SPRING 2019

Thank you for your interest in staying for additional time at Kean USA. The Extension Request Application is for students who wish to extend their Study Abroad status at Kean USA.

**Upcoming Semester dates:**

Spring 2019: January 22, 2019 to May 15, 2019

Fall 2019: September 3, 2019 to December 20, 2019

**Eligibility:**

- Be in good academic standing in the university with a clear record of academic integrity and student conduct
- Must meet the minimum major GPA requirement
- Must have approval from their academic adviser at WKU

**Required Forms:**

- ✓ Extension Request Form
- ✓ Updated financial documents for extension of your program end date on Form I-20
  - Personal bank statement or Sponsor's bank statement
  - \$15,000 **per semester** shown in U.S. dollars
  - Date on the bank statement cannot be older than 3 months
- ✓ Conduct Clearance Form
- ✓ Copy of unofficial Wenzhou-Kean transcript
- ✓ Print out of Undergraduate Midterm Progress Report (accessible through KeanWise)

**Application Deadline**

**October 19<sup>th</sup>, 2018** - Acceptance Notifications will be sent by November 1<sup>st</sup>, 2018



## Extension Request Form

Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Family Name) (Given Name) (Middle Name)

Preferred Name: \_\_\_\_\_

I am a: **Sophomore – Junior – Senior (circle one)**

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

**Current Address in the United States:**

\_\_\_\_\_

**\*if you are living on campus, please include your dorm name and your room number**

### ACADEMIC RECORDS

Grade Point Average in Major: \_\_\_\_\_ Total Completed Credits (not in progress): \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

### EXTENSION DETAILS

**I would like to extend my stay for the following semester:**

Spring 2019 \_\_\_\_\_ Summer 2019 \_\_\_\_\_ Fall 2019 \_\_\_\_\_

Reason for Extension:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### APPROVAL FROM WKU (to be filled out by Students Career Development Center)

I, \_\_\_\_\_ approve \_\_\_\_\_  
(Print Name) (Student's Name)

**to extend their study abroad at Kean- USA for the reasons above and for the semester(s) checked above.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



## Student Conduct Records Release Form

*Please complete the top half of the document and submit it to the CIS offices. CIS will deliver it to The Office of Student Conduct on your behalf.*

I recognize that my student conduct (disciplinary) history as a Wenzhou-Kean University student may affect my status as a study abroad participant. With this knowledge, I hereby request that The Office of Student Conduct perform a student conduct check, and that records be sent to The International Office.

Student Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Student Kean ID number \_\_\_\_\_

*Student Conduct Officer, please indicate below any disciplinary infractions for the aforementioned student.*

Student Conduct Officer printed name \_\_\_\_\_

Student Conduct Officer signature \_\_\_\_\_

Date \_\_\_\_\_