



温州肯恩大学

WENZHOU-KEAN UNIVERSITY

岗位说明书——体育教学与管理岗

所属部门：国情中心

汇报机制：体育教学管理岗

岗位职责：

1. 承担课程建设，完善教学管理制度及相应课程教学任务；
2. 运动队、俱乐部指导，竞赛组织和裁判工作；
3. 负责学生体质健康测试工作；
4. 校园体育文化建设及活动组织；
5. 完成部门交办的其他工作；

聘任条件：

必备条件：

1. 硕士研究生及以上学历，体育类专业（篮球、足球、羽毛球或健美操）专项，运动员等级为国家一级运动员及以上；
2. 能够胜任本科公共体育课教学、运动队指导、竞赛组织和裁判工作；
3. 认同我校办学理念，有良好的师德风貌，能为学生提供切实的帮助和有效的指导；善于和学生沟通，尊重学生的意见和建议；

优先条件：

1. 具有海外学习经历或海外工作背景；
2. 具有国家运动健将级别等级证书；
3. 一专多能，具有较好的体育教学、运动训练水平，能够胜任两门以上公共体育课教学；
4. 能够使用英语进行流利的交流；



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Job Description – Physical Education & Admin (Basketball, Soccer, Badminton or Aerobics)

Department: Chinese Curricula Center

Report to: P.E. Administrator

Responsibilities:

1. Undertake curriculum construction, improve the teaching management system, complete the teaching tasks;
2. Coach the university sports team, provide the guidance for the university sports club, organize the competition and the referee works;
3. Responsible for student physical health test;
4. Campus sports culture construction and event organization;
5. Complete other tasks assigned by the department;

Qualification:

Required:

1. Master's degree or above, majored in PE (Basketball, Soccer, Badminton or Aerobics), athletes at the national level or above;
2. Be competent for undergraduate public physical course education, sports team guidance, competition organization and refereeing;
3. Agree with our school-running idea, have a good teacher's morality, provide practical help and effective guidance for students; be good at communicating with students and respect the opinions and suggestions of students;

Preferred:

1. Have an overseas education experience or overseas work background;
2. Have a National Athlete Certificate of Master Level;
3. Have multiple sports skills with an excellent level of physical education and sports training, capable of teaching more than two public physical courses education;
4. Be able to communicate fluently in English;