

GETTING STARTED

This Getting Started guide provides basic instructions on how to successfully navigate and use the BLOOMBERG PROFESSIONAL® service. We recommend the essential function codes listed below.

Enter
GO

Remember, press  after each command to run the function.

Getting Started

MAIN	Main menu
PDFU	Set personal defaults
BIO	Manage your personal profile
BLP	Bloomberg Launchpad™
FAVE	Bookmark your favorite functions
SECF	Security finder
DES*	Security description
EIS	List of exchange products
MAG	<i>Bloomberg Markets</i> magazine
EASY	Essential tips and shortcuts
MOBILE	Bloomberg mobile products

Training and Resources

BREP	Sales and installation representatives
HELP PAGE	Press <HELP> to access Help page
HELP DESK	Press <HELP><HELP> to contact Help Desk
CHEA	Cheat sheet directory
BU	Bloomberg University (training resources)

News You Can Use

N	News on Bloomberg
NSE	News Search Engine
RES	Research reports
BRIEF	<i>Bloomberg Brief</i> newsletters
FIRS	Bloomberg First Word news stories
LIVE	Live broadcasts and interviews
SALT	Suggested real-time and daily news alerts
BKMK	Manage news and research stories
NLRT	Manage news alerts
NRR	News Readership Rankings

Communication Tools

MSG	Message System function
MSGM	Message System main menu
MGU	Message Defaults
MSGH	Message System enhancements
IBH	Instant Bloomberg® enhancements
BVLT	Bloomberg Vault message archiving
MEMO	Create, store, and search personal memos
TAGS	Manage Message System shortcut buttons
PFM	Personal File Manager for Message System
SPDL	Address book of your contacts
PEOP	People Search

World Monitors

WEI	World Equity Indices
WEIF	World Equity Index Futures
WB	World Government Bonds
WBF	World Bond Futures
WIR	World Interest Rate Futures
WCDS	World CDS Pricing
WCRS	World Currency Ranker
CMDS	U.S. soft/hard commodity markets
BTMM	U.S. Treasury and money markets monitor

The Economy

N ECO	TOP economic news
ECO	Economic calendars
ECFC	Economic forecasts
ECOF	Economic indicators
ECST	World Economic Statistics
CENB	Central Banks

Equity Markets

N STK	TOP stock news
EQS	Equity Screening
EVTS	Events and earnings calendar
MA	Mergers and acquisitions
MMAP	Analyze and chart global markets
AQR*	Average Quote Recap
MGMT*	Company management profiles
FA*	Financial history of companies or indices
EEO*	Earnings projections
RV*	Peer group relative value analysis

Credit Markets

N BON	TOP bond news
FICM	Fixed Income Credit Monitor
GC	Graph Curves
NIM	New Issue Monitor
RATC	Company credit rating revisions
IMGR	Inventory from RUNZ and message mining
YAS*	Yield and spread analysis
TFLO	TRACE Market Flow
BVAL*	Snapshot of Bloomberg Valuation prices
FIGH*	Hedge Calculator
FIPX*	Live Quotes
FIRV*	Relative Value and comparables

FRANKFURT +49 69 9204 1210 HONG KONG +852 2977 6000 LONDON +44 20 7330 7500 NEW YORK +1 212 318 2000 SAN FRANCISCO +1 415 912 2960 SÃO PAULO +55 11 3048 4500 SINGAPORE +65 6212 1000 SYDNEY +612 9777 8600 TOKYO +81 3 3201 8900  Press the **<HELP>** key twice for instant live assistance.

The BLOOMBERG PROFESSIONAL service, BLOOMBERG Data and BLOOMBERG Order Management Systems (the "Services") are owned and distributed locally by Bloomberg Finance L.P. ("BFLP") and its subsidiaries in all jurisdictions other than Argentina, Bermuda, China, India, Japan and Korea (the "BLP Countries"). BFLP is a wholly-owned subsidiary of Bloomberg L.P. ("BLP"). BLP provides BFLP with all global marketing and operational support and service for the Services and distributes the Services either directly or through a non-BFLP subsidiary in the BLP Countries. The Services include electronic trading and order-routing services, which are available only to sophisticated institutional investors and only where the necessary legal clearances have been obtained. BFLP, BLP and their affiliates do not provide investment advice or guarantee the accuracy of prices or information in the Services. Nothing on the Services shall constitute an offering of financial instruments by BFLP, BLP or their affiliates. BLOOMBERG, BLOOMBERG PROFESSIONAL, BLOOMBERG MARKETS, BLOOMBERG NEWS, BLOOMBERG ANYWHERE, BLOOMBERG TRADEBOOK, BLOOMBERG BONDTTRADER, BLOOMBERG TELEVISION, BLOOMBERG RADIO, BLOOMBERG PRESS and BLOOMBERG.COM are trademarks and service marks of BFLP, a Delaware limited partnership, or its subsidiaries.

GETTING STARTED

Emerging Markets

N EM	Emerging markets news
EMG	Emerging Markets Gateway
EMMV	Emerging Markets: Market View
EMEQ	Emerging markets equity indices
EMMR	Emerging Markets Money Rates
ISLM	Islamic finance

Municipal Markets

MSRC	Municipal bond search
SMUN	Municipal issuer screening
CDRA	Municipal fixed rate calendar
SPLY	Municipal bond visible supply
MNPL	Municipal key news
TDH*	Trade disclosure history
PICK	Municipal bond offerings/trades

Funds

N FUND	TOP fund news
FL	Fund ticker lookup
FSRC	Fund search
FLNG	13F filing summaries
FUND	Funds and portfolio holdings
HFND	Hedge fund home page
FREP*	Fund performance reports

Commodity Markets

N CMD	TOP commodities news
FDM	Commodity fundamental data
CPLY	Commodity playbook overview
NATG	Natural gas markets
COAL	Coal markets
VOLT	Electricity markets and statistics
ENVR	Emissions/green markets
OIL	Oil markets
BMAP	Bloomberg maps

Foreign Exchange Markets

N FX	TOP foreign exchange news
XDSH	FX dashboard
FRD	Calculate spot and forward rates
FXDV	FX derivatives menu
FXC	Currency rates matrix
FXIP	FX Information Portal
FXFC	Composite FX forecasts

Interest Rate Derivatives

IRDD	List interest rate derivative deals
USSW	U.S. Govt, swap, and agency monitor
SWPM	Manage interest rate swaps and derivatives
ICVS	Custom interest rate swap curves
FWCM	Forward curve matrix
OIS	OIS resource center
VCUB	Swaption volatility cube

Credit Default Swaps

CDS	Analyze single name credit default swaps
GCDS	Analyze and chart credit default swaps
CMOV	World credit default swap biggest movers
CDSW*	Create and value credit default swaps
SOVR	Monitor CDS rates for sovereigns
QCDS	Quick CDS calculator

Mortgage Markets

MDF	Mortgage defaults
CPD*	CMO and ABS paydown information
SYT*	Mortgage price, yield, and spread analysis
SYTH*	Historical prepayment, default, and severities
SPA*	Structure Paydown Analysis
OAS1*	Option-adjusted spread analysis
CLC*	Collateral composition
CLP*	Collateral performance
MTCS*	Mortgage credit support

Charts

TDEF	Set chart and technical study defaults
CHAR	Charts home page
G	Create custom charts from templates
ALRT	Manage custom alerts

Portfolio Management

PRTU	Create and manage portfolios
PORT	Portfolio Risk & Analytics
PREP	Portfolio reports
PORT HP	Historical portfolio analysis
PORT CH	Portfolio Characteristics
BSA	Portfolio P&L and horizon reports
BBU	Portfolio Upload
BPRA	Portfolios analytics info page

Electronic Trading

FIT	Stage, monitor, execute, and allocate trades
EMSX	Execution management system
BTRD	Bloomberg Tradebook home page
FXGO	FX electronic trading
BOOM	Search money market offerings

Order Management

OMS	Bloomberg order management systems
AIM	Asset and Investment Manager
TOMS	Trade Order Management System
SSEOMS	Sell-side Execution and Order Management

Data Solutions

DAPI	Excel data and calculations
WAPI	API developer's help site
DLIN	Data licensing
BVLI	BVAL info
REG	Third-party vendor documentation
XLTP	Excel template library

* Denotes a security-specific function.