

温州肯恩大学文件

温肯大发〔2022〕61号

关于印发《关于〈温州肯恩大学学杂费管理办法（2021年修订）〉及〈温州肯恩大学收费管理实施细则（2021年修订）〉的补充规定》的通知

各学院、各部门：

为进一步明确本科生休学后复学情况下应缴学费的计算规则，经2022年第五十二次校务会研究决定，结合学校实际，特制定本补充规定，现印发给你们，请遵照执行。

特此通知。

温州肯恩大学

2022年9月28日

关于温州肯恩大学学杂费管理办法(2021年修订)及温州肯恩大学收费管理实施细则(2021年修订)的补充规定

一、关于休学退费的计算

学生休学时退费计算方法按《温州肯恩大学收费管理实施细则(2021年修订)》(温肯大发〔2021〕15号)实施。

二、关于本科生标准学制年限中已修年限的确认

1.本科生标准学制年限根据各本科专业的培养方案确定,一般为4学年。

2.学杂费管理办法中的“标准学制年限”概念用于判断复学后是否应仅按学分收费,不作为学生学籍状态的判断依据或具体收费的计算基础。

3.标准学制年限中已修年限以0.5学年为最小单位。考虑到学校教学安排的实际情况,凡完成一个长学期(秋季学期或春季学期)的学习,视为已修0.5学年。

4.在秋季学期中途休学的,本学年在学时间不计入已修年限;在秋季学期结束后休学的,不论是否有在其后的冬季学期选课,均认定本学年已修0.5学年;在春季学期中途休学的,本学年在学时间不计入已修年限,如之前的秋季学期已经学完,认定本学年已修0.5学年;在春季学期结束后休学的,不论是否有在其后的夏季学期选课,如之前的秋季学期在学,认定本学年已经修满1学年,如之前的秋季学期不在学,认定本学年已修0.5学年。

三、关于本科生复学后学费计算

1.未修满标准学制年限

按第二条原则计算累计已修年限，未修满标准学制年限的，在剩余标准学制年限内按学年学费标准计费，具体计费方法根据《温州肯恩大学收费管理实施细则（2021年修订）》（温肯大发〔2021〕15号）实施。

2.已修满标准学制年限

累计已修年限已经达到标准学制年限，但因未达到毕业条件需要继续修习课程的，按所选课程学分计算应缴学费。

本规定自发文之日起施行，由财务部负责解释，颁布前已计算确认和已收取的学费金额不作追溯调整。

温州肯恩大学办公室

2022年9月28日印发

A Supplementary Policy on the Calculation of Tuition for Suspension and Resumption of Undergraduate Students

This policy is stipulated to clarify the principle of calculation for the tuition payable of the students who return to school after suspension of schooling pursuant to the *Measures for Tuition and Fees at Wenzhou-Kean University (Modified 2021)* and its implementation rules.

1. Calculation of tuition refund upon suspension of schooling

The refundable amount upon a student's suspension of schooling shall be calculated as specified in the *Implementation Rules of Tuition and Fees at Wenzhou-Kean University (Modified 2021)*.

2. Recognition of the completed years in the standard length of study for the undergraduate students

2.1 The standard length of study for undergraduate programs is determined according to the academic scheme of each program, generally 4 academic years.

2.2 The concept of standard length of study in the regulations on tuition is used to determine whether a student with a suspension record should be charged only by credits after resumption of schooling, not as a reference to the student's registration status or the calculation basis for a particular student's tuition due.

2.3 The minimum unit of completed years out of the standard length of study is 0.5 academic year when it comes to determination of a specific case. Taking into consideration of the actual situation of the university's academic activity arrangement, 0.5 academic year is recognized as completed when a student finishes the study of one long semester (fall semester or spring semester).

2.4 When a student suspends schooling in the middle of the fall semester, this fall semester is not included in the completed years. When a student suspends schooling after the end of the fall semester, 0.5 academic year is recognized as completed in the current academic year, regardless of whether the student takes

courses in the following winter semester. When a student suspends schooling in the middle of the spring semester, this spring semester is not included in completed years, and 0.5 academic year is recognized as completed in the current academic year if the prior fall semester was completed. When a student suspends schooling after the end of the spring semester, regardless of whether one takes courses in the subsequent summer semester, 1 academic year is recognized as completed in the current academic year if the student finished the prior fall semester study, or 0.5 academic year is recognized as completed if otherwise.

3. Calculation of tuition for undergraduate students after resumption of schooling

3.1 The standard length of study has not been fully taken cumulatively

When a student's accumulative length of completed study is less than the standard length of study, as calculated per Article 2, the tuition shall be charged by academic year until the standard length of study is fully taken, and after that, the tuition shall be charged by credit. The detailed calculation of the payable for specific cases shall be in accordance with the *Implementation Rules of Tuition and Fees at Wenzhou-Kean University (Modified in 2021)*.

3.2 The cumulative length of study has reached the standard length of study

When a student's accumulative length of completed study has reached the standard length of study, yet one must continue taking courses for not meeting the graduation requirements, the tuition payable shall be calculated by credit thereafter.

This policy shall come into effect on the date of issuance. The Office of Financial Services is responsible for the interpretation and explanation of this policy. No retrospective adjustment shall be made to the past tuition that has been calculated and confirmed or that has been collected before the issuance date of this policy.